



STATE OF DELAWARE
STATE COUNCIL FOR PERSONS WITH DISABILITIES
Margaret M. O'Neill Bldg., Third Floor, Suite 1
410 Federal Street
Dover, Delaware 19901
302-739-3621

The Honorable John Carney
Governor

John McNeal
SCPD Director

Data Development Subcommittee (DDS) Meeting
September 9, 2019
4:00 p.m. – 5:00 p.m.
Smyrna Rest Area Conference Room

AGENDA

1. Call to Order
2. Review & Approval of Past Minutes
3. Old Business
 - a. Completion of DHIN documents submitted by TerriLynn.
 - b. Status of John's signature on the DHIN Data Agreement.
4. New Business
 - a. Development of a data request form?
 - b. Who will receive the data? What type of data sharing?
 - c. Prevention & Outreach Subcommittee Input.
 - d. Development of formal written Data Request Approval Process.
 - e. Development of formal written SCPD Data Responsibilities
 - f. Development of formal written Data Development Subcommittee Responsibilities
5. Old Business
 - a. Discussion of Brain Injury Committee survey responses
6. Set regularly recurring meeting date.
7. Announcements
8. Adjourn